

OFFICE OF THE CITY MANAGER

NO. LTC # 050-2011

## LETTER TO COMMISSION

TO.

Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: February 25, 2011

SUBJECT: DEADLINE DATES TO PLACE AN ITEM(S) ON THE NOVEMBER 1,20
BALLOT

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## **BALLOT DEADLINES**

**BOND QUESTIONS** STRAW BALLOT 2011 CHARTER AMENDMENTS QUESTIONS **DEADLINE TO SUBMIT ELECTION** OTHER PROPOSALS RESOLUTION/ (Resolution/Ordinance OR SPECIAL ORDINANCE TO THE must be passed no less CANDIDATE'S **ELECTIONS DEPARTMENT** than 60, no more than 120 **ELECTIONS** days prior to the date of the election) (Deadline to pass Resolution or Ordinance) Municipal Passed Between and Special No later than No later than July 4, 2011 and Elections September 2, 2011 September 2, 2011 September 2, 2011 November 1st

As indicated in the above chart, a resolution calling for a special election for a Charter Amendment must be approved between July 4, 2011 and September 2, 2011. Please note that July 13, 2011 is the only regularly scheduled Commission meeting between these dates.

In addition, pursuant to Florida Statute 100.151, "County commissioners or the governing authority of a municipality shall not call any special election until notice is given to the supervisor of elections and his or her consent obtained as to a date when the registration books can be available."



C: Hilda Fernandez, Assistant City Manager, Jorge Gomez, Assistant City Manager, Dolores Mejia, Special Projects Administrator, Jose Smith, City Attorney